

**4-6. Sales/Disposition Procedures.**

**a.** CAPR 70-1, *Civil Air Patrol Acquisition Regulation*, defines sales procedures to assure compliance with the requirements contained in OMB Circular A-110 as implemented by the DoD Grants and Agreements Regulation (DoDGAR) and the Cooperative Agreement with the Air Force. Refer to this regulation for procedures required in the sale of CAP assets.

**b.** The following are prohibited from bidding:

- 1)** CAP corporate officers.
- 2)** CAP National Headquarters directors, Chief Information Officer, Chief Financial Officer, General Counsel and deputy directors.
- 3)** CAP employees/members directly involved in the sales process.
- 4)** Immediate family, partners, or organizations which employ (or is about to employ) any of the above indicated parties.

**c.** A record of the sale (date, location, and name of successful bidder) will be annotated on the CAPF 37A/E/V as outlined at attachment 18.

**d.** Other disposition. When it is not economical to dispose of non-expendable property using sale procedures, wings may request authority to either sell items(s) as scrap or dispose at a landfill.

**1)** If property is DoD excess, purchased with funds obtained under the Cooperative Agreement, or FOB, HQ CAP-USAF/CC must approve the request. Submit requests through channels to HQ CAP/LGS.

**2)** If property is not from these sources, the CAP wing/region commander approves the request.

**e.** Property will not be declared scrap solely to circumvent the sale procedures.